



DISADVANTAGED BUSINESS ENTERPRISE FORM

This form must be completed to apply for the Disadvantaged Business Enterprise (DBE) designation within the Certified Business Enterprise (CBE) program. The majority owner (more than 50%) or **each** owner whose combined ownership interest totals more than 50% must submit this form, the personal financial statement and a letter describing how he or she is socially and economically disadvantaged, as described below.

Name

Business Phone

Residence Address

Residence Phone

Residence City

Residence State

Residence Zip

Company Name

Company Address

Company City

Company State

Company Zip

DECLARATION OF SOCIALLY AND ECONOMICALLY DISADVANTAGED

In completing the narrative for consideration, the owner/owners of more than 50% of the business must demonstrate that he or she is **socially disadvantaged** because they have faced chronic, non-fleeting instances of prejudice or bias without regard to their qualities as an individual, over which they have no control, due to their identity as a member of a group as evidenced by the following:

1. Documentation proving that the individuals seeking social disadvantaged status as members of a group hold themselves out as members of the group; and
2. Documentation proving that the individuals seeking socially disadvantaged status have personally suffered social disadvantage through treatment they have experienced; and

Economically disadvantaged because of diminished opportunities that have precluded these individuals from successfully competing in the open marketplace as evidenced by documentation on the following:

1. The personal financial condition of the individual(s) seeking economically disadvantaged status;
2. The financial condition of the business enterprise; and
3. The applicant's lack of access to credit and capital as compared to others in the same line of business.

INDIVIDUAL ELIGIBILITY CERTIFICATION

I declare, certify, verify, attest or state under penalty of perjury that this form and the supporting documents are true and correct to the best of my knowledge and belief. Pursuant to D.C. Official Code § 22-2402, any person convicted of perjury shall be fined not more than \$ 5,000 or imprisoned for not more than 10 years, or both.

I accept

I decline

I certify that I am socially and economically disadvantaged in accordance with the requirements found under Title 27 DCMR Section 804. I certify that the information provided in my **narrative** describing my personal experience is true, accurate and complete to the best of my knowledge and belief.

I accept

I decline

By selecting the "I Accept" buttons above and typing your name in the Signature Box below, you are signing this document electronically. You agree your electronic signature is the legal equivalent of your manual signature on this document. By selecting "I Accept" you consent to be legally bound by the statute and regulations governing the Certified Business Enterprise (CBE) program.

Signature Box (Name, Ownership Percentage)

27 DCMR Section 804 requires information regarding the personal financial condition of the individual(s) seeking economically disadvantaged status. Please provide the following information regarding your personal net worth. Personal net worth does not include your primary residence value and ownership interest in the business seeking certification or CBE. **Please note the personal net worth of the individual(s) must be less than \$1,000,000.00 for DBE eligibility.**

Assets	Liabilities
Cash on Hand and in Banks	Accounts Payable
Savings Accounts	Notes Payable to Banks and Others
IRA or other Retirement Accounts	Installment Accounts (auto)
Accounts & Notes Receivable	Installment Accounts (other)
Life Insurance-Cash Surrender Value Only	Loan on Life Insurance
Value of Stocks & Bonds	Mortgage on Real Estate
Value of Real Estate	Unpaid Taxes
Automobile(s) Present Value	Other Liabilities
Other Personal Property	Total Liabilities
Other Assets – Value	Minus Mortgage on Primary Residence
Total	Total Adjusted Liabilities

Minus Primary Residence	
Total Adjusted Assets	
Total Adjusted Assets minus Total Adjusted Liabilities = Personal Net Worth	
Narrative	